



**UCDAVIS Native American Faculty & Staff Association**

**ORGANIZATION & EVENT SPONSORSHIP/GRANT APPLICATION**

**DEADLINE:** Organizations are expected to submit this completed application **at least 3 weeks** prior to the scheduled event, as review of the application and disbursement of funds (if approved) may take up to 2 weeks.

**INSTRUCTIONS:** Review of this application will be conducted by a sub-committee of NAFSA members and all information provided will help expedite the process. As such, **a completed application packet includes:**

- 1) Completion of this form, including a DETAILED description of event that must include:
  - a) Intended goals of the event and how it will help serve the Native American community
  - b) An itemized budget and a list of other possible funding sources other than NAFSA
  - c) Amount requested for the event from NAFSA and total cost of event
- 2) Copies of handouts, fliers, or advertising material used in preparation for the event

**IMPORTANT NOTE:** If funds are granted, NAFSA must be listed as a co-sponsor OR information about the organization should be stated on advertisement materials and/or programs.

**Name of Organization:**

**Title of the Event:**

**Date and Location of Event:**

**Amount Requested:**

**Total Cost of Event:**

**Estimated Attendance:**

**Are you charging at the event? If yes, how much?**

**Name of Faculty/Staff Advisor(s):**

**Advisor E-mail: / Advisor Phone:**

**Please provide a detailed description of the event AND how funds will be used:**

(You may use additional sheets, if necessary)

---



---



---



---



---



---

**Contact Information (of person filing application):**

Name(s):

Phone:

E-mail:

Agency Acct. No. / DaFis Acct.

**NAFSA SUBCOMMITTEE USE ONLY:**

**Approve:** \_\_\_\_\_ **Deny:** \_\_\_\_\_

**Total amount of allocation:** \_\_\_\_\_ **NAFSA Chair Approval:** \_\_\_\_\_