Members Present:

Janet Brown-Simmons, Plant Pathology, Nematology, Entomology
Lisa Blake, Plant Biology
Leann Cain, Development
Lourdes Gomez, Student Affairs
Dinah Greenstreet, Vet Med
Sally Harmsworth, Microbiology and Immunology
Tracy Lade, Physics
Mary Ann Mellor, School of Education
Karen Nofziger, HARC
Sara Reed, CA&ES BFTV Cluster
Susan Sainz, L&S
Letha Sines, University Outreach & International Programs

Members Absent:
Lisa Borchard, Undergraduate Studies
Denise Christensen, Engineering
Debra Frega-Decker, BIA
Lisa Finnegan, Graduate Studies
Meshell Hays, Computer Science
Sandy Higby, UCDHS
Nikki Humphreys, ANR
Rosemary Martin Ocampo, Graduate Studies
Tammy McNiff, OCCR
Allison Mitchell, Information & Education Technology
Carla Munoz, Biological Science
Nora Orozco, CAES
Jessica Potts, L&S, MPS
Becky Robinson, BME
Cindy Simmons, L & S Social Sciences
Binnie Singh, Academic Personnel
Darla Tafaya, L&S: HARC
Joan Zimmermann, School of Education

New agenda items:

Special Guests: Chris Carter and Su-Lin Shum – BIA Updates and White Paper on Carry Forwards

Campus-wide carry forwards have not been reducing despite the difficult financial period in which we have been working. Central campus also understands that folks have an inclination to hold on to a cushion because we don’t know when the financial circumstances will turn around. As BIA is looking at the carry-forward circumstances on campus it occurs to us some sort of policy/guidelines regarding carry forwards might be helpful. The white paper you have
received is the first draft of a campus policy/guideline. A policy that will help guide Deans and Vice Chancellors if there are carry forwards in excess of 15%. This policy will then prompt a discussion with the Provost regarding the carry forward amounts.

The policy will allow room to designated carry forwards for specific purposes. The point of the policy is not to sweep these funds away but to generate discussion.

When the provost’s budget letter came out there were mid-year budget adjustments one of the components of the adjustment calculation was ‘carry forward’. The policy, unfortunately due to timing, came along after this element was already a part of the calculation for the mid-year budget adjustment.

You will see in the white paper the range of approaches to carry-forward methodology (white paper p. 3).

The campus is interested in landing more in the approach described in B (white paper p.3).

What carry forward funds will be considered? We are looking at sensitive funds state funds and tuition, professional degree supplemental tuition, self-supporting degree fees, student services fee, other student fees (excluding course materials fees and referendum-based fees), summer session fee revenue, indirect cost recovery revenues, private unrestricted gifts and University Extension reserve funds allocated to units (Fund 75090)

Guidance on what kind of things would be reasonably approved beyond the 15%.

The campus is going to have to decide where on the continuum reasonableness of justification for the uses of carry-forward will fall.

This process will help the campus gain more information about why we are holding the kinds of Carry-forward funds that we are.

The Dean’s have received the data for 11/12 and 12/13 starting balances.

*PLEASE SEE ATTACHED WHITE PAPER DOCUMENT

Standing agenda items:

• Standing Committee Reports

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ABOG - Sally Harmsworth is the new ABOG representative for UC Davis

AADI – Updates - The ACE application (Academic Course Evaluation) is moving along quickly. Intent is to have town halls in summer to pilot in the Fall. Lots of flexibility, allows for the faculty to request more information with in the evaluation format. It will link to MIV so that evaluations can be pulled directly into the MIV. Will send course evaluation at the time designated by faculty. Faculty can have separate evaluation for discussion and lab.

Procurement System and update of UCD Buy – e-procurement being centralized. Will be another centralized system. For all campus. to allow for contract negotiation with vendors to be done at a System level to increase purchasing power. No specific timeline yet for implementation.

CCC&D - No update

CCFIT – 4/8/13 Meeting

1. Bob Loessberg-Zahl provided an overview of the Project Registry. Reason for the Project Registry is to focus on easy submission of projects; promote partnerships and collaborations; identify common needs & priorities. The Strategic Technology Advisory Committee (STAC) was charged with the identifying and guiding administrative information technology projects and initiatives on campus.


STAC is currently reviewing Automated Course Evaluations, PrePurchasing, Student Advising Portal, and Online Student Services. STAC is not responsible for approving funding.

Plan is to create subcommittees that will be assigned to review project submissions; subcommittee will review and draft comments; project comments will then be review by STAC; Comments/Questions will be provided by stakeholders; Will then be posted to the Project Registry website for community review; Summaries of the project will be provided to keys groups such as CCFIT, ASCIT, DTC, etc.

2. Gabe Youtsey provided an overview of Data Storage and Collaboration Options. Medium data is considered to be between 10GB – 100GB. Today this data is stored on local hard drives, dept. file services and personal storage accounts (e.g. Dropbox).

The problem with this is:
  - Data not backed up uniformly or at all
  - Not easy to share
  - Manual versions create unnecessary copies
  - Risk of losing data stored on personal services

Some alternatives to consider are Box.com, Google Drive, Dropbox, Campus Data Center, SkyDrive.com.

The service the campus decides to use will need up to 100GB of storage per user; useable on any device; allow collaboration within and outside of the university; will provide central administration of storage; will use campus authentication (CAS); will provide privacy and security of data; will be easily deployable.

A service has not yet been identified. Administratively they hope to assign a Super Administrator at the campus level who will delegate access to colleges. Right now they are looking at this as an experiment. The
cost of the service will initially be covered centrally. The evaluation of services and process is still ongoing.

EDTECH – No update

KUALI RICE – No update

UC PATH Steering Committee - Meeting monthly, breakout sessions are coming next week. UC Davis’ wave for implementation has been moved back to January 2015. Steering committee is concerned that there has not been a lot of communication from UCOP. New EPAR system is coming shortly. The TRS system has no provision for Readers this was identified as a problem months ago no fix has been suggested to this point. TRS has no integration with accounting system and there is frustration that UC Path will require transition to yet another Timer Reporting System. Effort Reporting, not integrated. Path is now staffed with three primary managers.

HRIC/HRAC - No update

SSC – No update

SDAAC - Soaring to New Heights – Debrief indicates that people are not staying longer than the 12 to 1 time frame. If the program starts after lunch we lose a large portion of the audience.

Upcoming, Thursday June 27th will be a meeting with the Chancellor. Our committee has asked that each member bring one topic worth bringing up as a talking point if you have ideas please let me know. Staff assembly, how staff rate their campus survey - 70% approval on supervision. Findings will be taken to the town hall. Maxine Rodgers – mentioned outreach toward Veterans, link with Med Center to do outreach. Interested in reaching out to our veterans community on campus.

ADMAN will need a new SDAAC representative in June.

TIF – 04/24 TIF meeting with a “Student Services” Theme
Presentations by:
Elias Lopez and Curtis Bray - Student Affairs Portal
Donna Olsson, Paul Hawley, Dawne Shell, John Weston – CBS Grad application demo
Eli Richmond (lead programmer for GS) and Brian Gallagher (Director of Admissions and Academic Services Graduate Studies) – Graduate Education Portal

STAC – Currently reviewing ACE, Pre-Purchasing system projects

Old Business
Nimbleness Committee (for May Meeting):

Next meeting: May 16, 3-5pm, 357 Hutchison